

Environmental Policy

Alphinat Inc. - Waste Reduction and Diversion Strategy

1. Purpose and Scope

This Environmental Policy on Waste Reduction and Diversion (“Policy”) outlines Alphinat Inc.’s (“Alphinat” or the “Company”) approach to minimizing waste generation and promoting responsible resource use across its operations.

The purpose of this Policy is to:

- Establish a structured framework for waste reduction and diversion
- Document current practices and controls
- Define realistic and proportionate objectives
- Support transparent disclosure aligned with regulatory expectations

This Policy applies to:

- All employees of Alphinat
- All office and remote work environments
- All corporate activities involving material consumption and disposal

2. Organizational Context

2.1 Business Model

Alphinat is a Canadian software company specializing in digital solutions and enterprise applications. Its operations are characterized by:

- A predominantly remote workforce
- Limited physical office infrastructure
- Minimal reliance on physical goods and supply chains

2.2 Waste Profile

Given its business model, Alphinat’s waste generation is:

- Limited in volume
- Primarily office-based
- Composed mainly of:
 - Paper and packaging materials
 - Electronic equipment (end-of-life IT assets)

- General office waste

The Company does not engage in manufacturing, industrial production, or material-intensive operations.

3. Governance and Accountability

3.1 Oversight

Responsibility for environmental practices, including waste reduction, resides with:

- Senior Management
- Operational leadership (administration and IT functions)

3.2 Implementation

Day-to-day implementation of this Policy is supported through:

- Administrative procedures
- Employee awareness and participation
- Vendor selection and management

3.3 Review

This Policy will be reviewed periodically to ensure:

- Continued relevance
- Alignment with operational changes
- Compliance with evolving regulatory expectations

4. Guiding Principles

Alphinat's approach to waste management is based on the following principles:

4.1 Reduction First

Priority is given to reducing waste generation at the source rather than managing waste after it is created.

4.2 Responsible Use of Resources

Materials and equipment are used efficiently and only when necessary.

4.3 Diversion from Landfill

Where waste is generated, efforts are made to divert materials through recycling or reuse.

4.4 Proportionality

Practices are scaled appropriately to the size and nature of the Company's operations.

4.5 Transparency

Disclosures are based on reasonable estimates and clearly stated assumptions.

5. Current Waste Reduction Practices

5.1 Digital-First Operations

Alphinat maintains a digital-first approach to its operations, including:

- Electronic documentation and recordkeeping
- Digital communication (email, collaboration platforms)
- Electronic signatures and workflows

Impact:

- Significant reduction in paper consumption
- Reduced need for physical storage and printing

5.2 Paper Use Minimization

Where paper use is necessary:

- Electronic alternatives are preferred
- Printing is limited and discretionary – under 6kg per year
- Double-sided printing is encouraged

5.3 Recycling Programs

Alphinat supports recycling through:

- Use of building-provided recycling systems (1010 rue Sherbrooke St. O/W – mailroom)
- Separation of recyclable materials such as:
 - Paper, organic packaging materials
 - Plastics and metals

For remote employees:

- Recycling is subject to municipal programs available in their location

5.4 Electronic Waste Management

Electronic equipment is managed through:

- Reuse where feasible
- Responsible disposal through certified recycling vendors

Includes:

- Laptops and workstations
- Peripheral devices
- Networking equipment

The Company seeks to ensure that e-waste is handled in a manner that:

- Reduces environmental impact
- Complies with applicable regulations

5.5 IT Equipment Lifecycle Management

Alphinat extends the useful life of IT equipment by:

- Reassigning devices where appropriate
- Delaying replacement where performance remains adequate

At end-of-life:

- Equipment is recycled or disposed of through appropriate channels

5.6 Reduction of Single-Use Materials

Within office environments:

- Use of single-use materials is minimized
- Preference is given to reusable alternatives where practical

Examples:

- Reusable kitchenware (where applicable)
- Reduced reliance on disposable supplies

5.7 Employee Awareness

The Company promotes awareness of waste reduction practices through:

- Informal communication
- Workplace norms
- Encouragement of responsible behaviour

6. Waste Categories and Management Approach

6.1 General Office Waste

Includes:

- Non-recyclable materials
- Mixed waste

Management approach:

- Minimize generation
- Dispose through standard waste systems

6.2 Recyclable Materials

Includes:

- Paper, Cardboard, Packaging
- Plastics and Metal

Management approach:

- Segregation at source (where feasible)
- Participation in local recycling programs

6.3 Electronic Waste

Includes:

- IT hardware
- Accessories

Management approach:

- Reuse first
- Certified recycling at end-of-life

6.4 Hazardous Materials

Alphinat does not typically generate hazardous waste.
Any such materials (e.g., batteries) are disposed of through:

- Designated recycling programs

7. Measurement and Data Limitations

7.1 Measurement Approach

Due to the nature of operations:

- Waste volumes are not systematically measured
- Estimates are based on:
 - employee count
 - office usage patterns

7.2 Limitations

- Remote work environments are not centrally controlled
- Recycling participation varies by municipality
- Data availability is limited

These limitations are acknowledged to ensure transparency

8. Objectives and Targets

8.1 Short-Term Objectives (1–2 years)

- Maintain low levels of paper consumption
- Continue digital-first operations
- Ensure responsible disposal of all electronic waste

8.2 Medium-Term Objectives (3–5 years)

- Improve consistency of recycling practices
- Enhance tracking of IT asset lifecycle
- Maintain or reduce waste generation relative to workforce size

8.3 Long-Term Objective

- Sustain a low-waste operational model aligned with the Company's digital business structure

9. Continuous Improvement

Alphinat will:

- Monitor evolving best practices
- Consider practical improvements as operations evolve
- Maintain flexibility in approach

Given the Company's size and low waste profile, improvements will be:

- Incremental
- Cost-effective
- Operationally appropriate

10. Risk Considerations

10.1 Operational Risks

- Increased waste from office expansion
- Higher IT equipment turnover minimized with memory upgrades and cloud compute and storage use where feasible.

10.2 Mitigation Measures

- Maintain remote-first model
- Extend equipment lifecycle
- Promote responsible use of resources

11. Regulatory Alignment

This Policy is designed to align with:

- General environmental disclosure expectations
- NetZero guidance emphasizing:
 - factual accuracy
 - balanced disclosure
 - avoidance of overstated claims

The Company avoids:

- Unsupported quantitative claims
- Overstatement of environmental impact

12. Communication and Disclosure

This Policy may be:

- Published on the Company's website
- Included in ESG or corporate disclosures

All statements are:

- Based on current practices
- Subject to periodic review

13. Forward-Looking Statements

This document may contain forward-looking statements regarding future practices and objectives. These statements are based on current expectations and are subject to change based on:

- Operational developments
- Technological changes
- Regulatory requirements

14. Conclusion

Alphinat's waste generation is inherently limited due to its software-based and predominantly digital operations. Nevertheless, the Company is committed to:

- Reducing waste at the source
- Promoting responsible resource use
- Ensuring appropriate disposal and recycling practices

This Policy provides a structured and transparent framework that reflects:

- The Company's operational reality
- Its commitment to responsible environmental practices
- Its adherence to prudent and factual disclosure standards

15. Policy Approval

This Policy has been reviewed and approved by management and is effective as of the date of publication.